

Tony Kershaw
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12 June 2020

Governance Committee

A virtual meeting of the Committee will be held at **2.15 pm** on **Monday, 22 June 2020**.

Note: In accordance with regulations in response to the current public health emergency, this meeting will be held virtually with members in remote attendance. Public access is via webcasting.

The meeting will be available to watch live via the Internet at this address:

<http://www.westsussex.public-i.tv/core/portal/home>

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Agenda

1. Declarations of Interest

Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such as an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt please contact Democratic Services before the meeting.

2. Minutes of the last meeting of the Committee (Pages 5 - 10)

The Committee is asked to agree the minutes of the meeting held on 20 May 2020 (cream paper).

3. Urgent Matters

Items not on the agenda which the Chairman of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances.

4. Plans for Member Meetings during the Covid-19 Emergency (Pages 11 - 24)

Report by the Director of Law and Assurance.

The Committee is asked to consider proposals for the July County Council meeting as well as for meetings to the end of this calendar year. Any proposals agreed by the Committee will be subject to review in line with any new guidance relating to the Covid-19 public health emergency.

5. **Senior Officer Settlements** (Pages 25 - 28)

Report by the Interim Director of Human Resources and Organisation Change and the Director of Law and Assurance.

Further to the discussion at the meeting of the Committee on 20 January 2020, to consider a report on the arrangements for decisions on severance payments for senior officers.

6. **Unison Recognition** (Pages 29 - 34)

Report by the Interim Director of Human Resources and Organisational Change.

Following the deferral of this report at the last meeting, the Committee is asked to consider a revised report on a proposal for a voluntary agreement to provide greater clarity on the relationship with Unison as representative body for staff.

7. **Notice of Motion on Abuse of Members and Staff** (Pages 35 - 46)

Report by the Director of Law and Assurance and the Interim Director of Human Resources and Organisational Change.

A motion on the abuse of members and staff to the County Council in December 2019 was referred to the Cabinet Member for Economy and Corporate Resources for consideration. The Cabinet Member is broadly supportive of the motion and, as a result, the Committee is asked to approve revisions to the policy on dealing with malicious communications.

8. **Member Development Working Group: Phase 2 - Role of Councillor and updates on Phase 1 - Removing barriers to stand for election** (Pages 47 - 66)

Report by the Director of Law and Assurance.

The Committee is asked to consider the recommendations of the Member Development Working Group which has completed phase 2 of its work in preparation for the County Council elections in 2021.

9. **Proposed Member Development Strategy** (Pages 67 - 78)

Report by the Chairman of the Member Development Group.

To consider the draft Member Development Strategy as part of the work towards applying for the South East Employers' 'Charter for Elected Member Development'.

10. **Date of Next Meeting**

The next meeting of the Committee will be held at 10.30 a.m. on Monday, 6 July 2020.

To all members of the Governance Committee